

Adversary Proceeding No. 13-03032-KRH

### CERTIFICATE OF SERVICE

I, Pia J. North, certify that I am, and at all times during the service of process was, not less than  
(name)  
18 years of age and not a party to the matter concerning which service of process was made. I further certify that the service of this  
summons and a copy of the complaint was made February 21, 2013 by:  
(date)

☒

Mail service: Regular, first class United States mail, postage fully pre-paid, addressed to:  
J. Judson McKellar, Jr., VHDA, 601 S. Belvidere St, Richmond, VA 23220; Donald L. Ritenour, VHDA, 601 S.  
Belvidere St, Richmond, VA 23220; Susan Dewey, Executive Director, VHDA, 601 S. Belvidere St, Richmond, VA  
23220; VHDA, Secretary of the Commonwealth of Virginia, 1111E. Broad St., Richmond, VA 23219

☐ Personal Service: By leaving the process with defendant or with an officer or agent of defendant at:

☐ Residence Service: By leaving the process with the following adult at:

☐ Certified Mail Service on an Insured Depository Institution: By sending the process by certified mail addressed to the  
following officer of the defendant at:

☐ Publication: The defendant was served as follows: [Describe briefly]

☐ State Law: The defendant was served pursuant to the laws of the State of \_\_\_\_\_,  
as follows: [Describe briefly] (name of state)

Under penalty of perjury, I declare that the foregoing is true and correct.

February 21, 2013

Date

/s/ Pia J. North

Signature

**Print Name**

Pia J. North, Esq.

**Business Address**

5913 Harbour Park Drive

**City**

**State**

**Zip**

Midlothian, VA 23112